



Albany Unified School District

Albany Unified School District Board of Education

904 Talbot Ave.

Albany, CA 94706

MINUTES FOR MEETING

December 1, 2009

*Albany Community Center
Albany, CA 94706*

I. OPENING BUSINESS 6:30 p.m.

- A) [Call to Order](#)
- B) [Roll Call](#)
- C) Identify Closed Session Pursuant to Agenda Section III Below

II. PUBLIC COMMENT PERIOD FOR CLOSED SESSION ITEMS

III. [CLOSED SESSION](#) [7:35 p.m.](#)

President Glasser called the meeting to Closed Session at 7:36 p.m.

IV. OPEN SESSION 7:30 p.m.

- A) [Reconvene to Open Session](#)
President Glasser called the meeting to Open Session at 7:43 p.m.
- B) [Roll Call](#)
PRESENT : President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang.
ABSENT : None.
STAFF: Superintendent Stephenson , Assistant Superintendent Harden, and Director Harden.
- C) [Pledge of Allegiance](#)
- D) [Report of Action Taken in Closed Session](#)
- E) [Reorganization of Board of Education 2009-10](#)
 - 1. [Conduct Annual Reorganization Meeting, Board of Education 2009-10](#)
Superintendent Stephenson opened nominations for President of the Board of Education for the next 12 months.
 - a. Election of President of the Board (Superintendent to preside)

Motion by President Glasser, seconded by Member Low to approve a. Election of President of the Board. President Glasser nominated Vice President Rosenbaum for President of the Board.

The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

- b. [Election of Vice President of the Board.](#)

Motion by President Glasser, seconded by Vice President Rosenbaum to approve b. Election of Vice President of the Board. Member Glasser nominated Member Low for Vice President of the Board.

The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

F) [Approval of Agenda](#)

President Rosenbaum asked to pull Item 6 and Item 9.

Motion by President Glasser, seconded by Member Low to approve F) Approval of Agenda

The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

G) [Approval of Consent Calendar](#)

President Rosenbaum noted a change on page 2 of 4. Substitute Donna Barry's start date is December 1, 2009.

1. Approval of Minutes
 - a) November 17, 2009
 - b) November 4, 2009
 - c) October 6, 2009
2. Personnel Assignment Order
 - a) Certificated Personnel - Public Employee Assignment, Employment, Appointment, Evaluation, Leave Requests:
 1. Corrections - none
 2. Extra Assignment
 - a. Boys Basketball - 8th Grade
 - b. Girls Basketball - 6th Grade
 3. New Hire
 - a. After School Intervention Teacher
 - b. ELD Teacher
 - c. Home Hospital Instructor
 - d. Sp Ed Teacher
 - e. Substitute Teacher
 4. Resignation
 - a. ELD Teacher
 5. Status Change - none
 6. Termination - none
 - b) Classified Personnel - Public Employee Assignment, Appointment Employment, Leave Requests:
 1. Corrections - none

2. Extra Assignment
 - a. Girls Basketball - 7th Grade
3. New Hire
 - a. Girls Basketball - 8th Grade
 - b. Hourly Facilities Director
 - c. Music Assistant
 - d. Substitute Para-Educator
 - e. Substitute Sp Ed Para-Educator
 - f. Women's Varsity Soccer Coach
 - g. Yard Aide
4. Resignation
 - a. Para-Educator
5. Status Change
 - a. Lead Para to Para-Educator
6. Termination - none
3. Curriculum and Instruction
 - a) Approve the Memorandum for Understanding Between Albany Unified School District (AUSD) and the California Healthy Kids Survey (CHKS) for 2009-10
 - b) Approve Extended Field Trip from Ocean View School to Point Bonita from Wednesday, May 5, 2010 to Friday, May 7, 2010 to Participate in the Point Bonita Outdoor Education Program
4. Business and Operations
 - a) Approve the Annual Accounting of Developer Fees for the 2008-09 Fiscal Year
5. Student Services
 - a) Approve one (1) Independent Contractor Agreement between Albany Unified School District and Dyana Vukovich to conduct a Comprehensive Bilingual Psycho-Educational assessment on one (1) student. Cost not to Exceed \$1,000.00. Funding Source: Special Education

Motion by Member Low, seconded by President Glasser to approve G) Approval of Consent Calendar with changes as described.

The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

V. STUDENT BOARD MEMBERS

A) [Student Reports](#)

Student Member Chiang mentioned that the leadership class was working on different activities. Plans for Winter Ball is in the works. There is a community service group that is working on a canned food drive. A few weeks ago there was a memorial for Jesse Chow-Smith in which students folded paper cranes and gave to his family.

Member Yang presented the results of the dance survey. 717 surveys were partially and fully completed. Students want a greater variety of music. They stated there was hostility over being kicked out of dances and do not want to spend money just to go and get kicked out. There needs to be a better understanding of dance rules. More results were presented. Vice President Low asked if the survey was paper. Student Member Yang confirmed. Vice President Low recognized the work that goes behind paper surveys.

VI. STAFF REPORTS

A)

VII. PERSONS TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA

Stephen Naiff, 2nd grade teacher at Marin School and member of the District Technology Committee, expressed concerns regarding the technology update report on 10/20/09. Many teachers have concerns about technology. He encouraged that a more collaborative approach be used. Vice President Low and President Rosenbaum invited emails regarding this matter.

Marsha Skinner from the Albany Education Foundation stated that grants of over \$13,000 have been given for field trips. Wanted to be sure that Board was aware that there are needs that the District are not covering.

There will be a fundraising shopping day at Barnes and Noble on Saturday, 12/5/09 with 25% of proceeds going towards school library materials. Customers must state that they would like the proceeds to go to the Albany Education Foundation.

Vice President Low asked if have scholarships have been given in the past for trips like Pt. Bonita. Ms. Skinner confirmed.

VIII. REVIEW AND ACTION ITEMS

- A) Open Public Hearing for Public Disclosure of a Ratified Agreement between California School Employees Association (CSEA) and Albany Unified School District
President Rosenbaum opened the Public Hearing.

- B) [Close Public Hearing and Ratify Agreement between California School Employees Association \(CSEA\) and Albany Unified School District](#)
Superintendent Stephenson stated that this agreement will bring CSEA in line with other bargaining units. It gives no raise for this school year but preserves health and welfare benefits.

- C) [Approve the Facilities Reorganization Plan as follows:](#)
* [Move Albany Children's Center from 800 Red Oak Street to 720 Jackson Street. Related tenant improvements not to exceed \\$75,000 in deferred maintenance funds.](#)
* [Move Albany Unified District Office from 904 Talbot Avenue and Special Education Office from 601 San Gabriel to 1051 Monroe Street. Related tenant improvements not to exceed \\$50,000 in deferred maintenance funds.](#)
* [Move MacGregor High School from 720 Jackson Street to 601 San Gabriel. Related tenant improvements not to exceed \\$150,000 in deferred maintenance and capital facilities funds.](#)
* [Approve the Move of Albany Adult Education Offices from 601 San Gabriel to Albany High School at 1259 Brighton Avenue. Related tentative improvements not](#)

to exceed \$20,000 in deferred maintenance funds.

Superintendent Stephenson stated that pages 27 and 28 give a thorough explanation of the limitations the District has in regards to facilities. District is landlocked. This is an opportunity to make moves that will solve problems that the District has had over the years. Discussion ensued. Generous offer from UC Village to relocate District Office to 1051 Monroe Street, the former Fire Department. Key element for moving District Office is to give Cornell School more space and possibly childcare facilities onsite.

Vice President Low said that senior citizens were emailing her with concerns that daytime classes would be eliminated at the adult school. Suggests that this concern be brought up at the next 2x2x2 meeting, where the emails can be presented. Member Glasser asked when classes would be available. Superintendent Stephenson said that many day classes would continue to operate as long as they are financial viable. They will not be housed at 601 San Gabriel but instead at the Community Center and UC for ESL classes. Options will continue to be explored.

President Rosenbaum asked Superintendent Stephenson to explain Project Forward. Superintendent Stephenson said that the MacGregor model is predicated around the fact that continuation can only serve students 16 or older. There are times that students exhibit signs of failure early. The model that has been developed by Principal Ritchie and Principal Barone catches students early. They are concurrently enrolled in morning classes at the high school and remedial classes in the afternoon at MacGregor. Goal is to get kids caught up and grades and truancy issues solved before two years of failure. Vice President Low said it goes well with some Strategic Planning goals.

Motion by President Glasser, seconded by Member Low to approve C) Approve the Facilities Reorganization Plan as follows:

** Move Albany Children's Center from 800 Red Oak Street to 720 Jackson Street. Related tenant improvements not to exceed \$75,000 in deferred maintenance funds.*

** Move Albany Unified District Office from 904 Talbot Avenue and Special Education Office from 601 San Gabriel to 1051 Monroe Street. Related tenant improvements not to exceed \$50,000 in deferred maintenance funds.*

** Move MacGregor High School from 720 Jackson Street to 601 San Gabriel. Related tenant improvements not to exceed \$150,000 in deferred maintenance and capital facilities funds.*

** Approve the Move of Albany Adult Education Offices from 601 San Gabriel to Albany High School at 1259 Brighton Avenue. Related tentative improvements not to exceed \$20,000 in deferred maintenance funds.*

The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

D) [Approve Resolution 2009-10-06 for ACOE Authorizing Signatures - Payroll Warrants and](#)

Disbursements

Motion by Member Low, seconded by President Glasser to approve D) Approve Resolution 2009-10-06 for ACOE Authorizing Signatures - Payroll Warrants and Disbursements

The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

- E) [Approve Resolution 2009-10-07 for ACOE Authorizing Signatures - Official Documents and Reports](#)
Motion by Member Low, seconded by President Glasser to approve E) Approve Resolution 2009-10-07 for ACOE Authorizing Signatures - Official Documents and Reports

The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

- F) [Approve the Notice of Completion for Cougar Field Sound Fence Project](#)
Motion by President Glasser, seconded by Member Low to approve F) Approve the Notice of Completion for Cougar Field Sound Fence Project
The Board was polled and passed unanimously. Members: President Glasser, Vice President Rosenbaum, Member Low, Student Board Member Yang, and Student Board Member Chiang voting AYE

IX. REVIEW AND DISCUSSION ITEMS

- A) Review Lease of Vending Machine Contract with Vend-ucation
THIS ITEM WAS PULLED.

X. [BOARD AND SUPERINTENDENT COMMENTS](#)

Superintendent Stephenson stated that this meeting was the last regularly scheduled meeting for 2009. District Office will be closed to the public for Holiday Break and employees at District Office are encouraged to take vacation time. For those in the office, there will be an Administrator available at all times.

Member Glasser asked how much in mid-year cuts is the District anticipating. Assistant Superintendent Harden stated that she had not heard any information on that yet, though there is anticipation for mid-year cuts. There will be more information in January.

President Rosenbaum thanked Member Glasser for his service as Board President.

XI. FUTURE AGENDA ITEMS

- A) 1st Interim Report January
B) Consolidated Applications Part I January
C) Parcel Tax Rate Increase January

- D) Parcel Tax Review January
- E) Facilities Director Report January
- F) Measure A - Annual/Final Report February
- G) Measure E - Annual Report February
- H) Student Accountability Report Card February

XII. FUTURE BOARD MEETINGS

- A) Tuesday, January 5, 2010, 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- B) Tuesday, January 19, 2010, 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany
- C) Tuesday, February 2, 2010, 7:30 p.m., Regular Meeting, Albany Community Center, 1249 Marin Avenue, Albany

***XIII. ADJOURNMENT** The Board believes that late night meetings deter public participation, can affect the Board's decision- making ability, and can be a burden to staff. Regular Board Meetings shall be adjourned at 10:00 p.m. unless extended to a specific time determined by a majority of the Board.*